

Performance Standards Committee

1. Purpose

The Governing Board establishes the Performance Standards Committee to oversee educational performance and monitor the effectiveness of the school's provision in securing high standards and positive outcomes for all pupils.

The committee's purpose is to:

- Support the Governing Board in fulfilling its responsibilities for educational standards and outcomes.
- Monitor the quality of education and pupil achievement.
- Provide assurance regarding safeguarding, inclusion and pupil welfare.
- Scrutinise the impact of leadership and management on school improvement.
- Monitor progress against the School Development Plan.
- Provide challenge and support to school leaders to promote continuous improvement.

The committee shall act on behalf of the Governing Board within the authority delegated to it.

2. Delegated Authority

The Governing Board delegates authority to the Performance Standards Committee to:

- Monitor standards of attainment, progress and achievement.
- Review the effectiveness of the curriculum and educational provision.
- Monitor pupil attendance, behaviour and inclusion.
- Oversee safeguarding arrangements and safeguarding compliance.
- Monitor provision and outcomes for vulnerable groups, including pupils with Special Educational Needs and Disabilities (SEND) and disadvantaged pupils.
- Review performance information and school self-evaluation.
- Monitor progress against School Development Plan priorities relating to educational outcomes.
- Review and recommend relevant policies for approval by the Governing Board.
- Make recommendations to the Governing Board on matters within its remit.

The committee shall not exercise functions specifically reserved to the Governing Board.

3. Membership

3.1 Composition

The committee shall consist of a minimum of three governors selected annually by the Governing Board.

Membership should reflect an appropriate balance of skills, knowledge and experience, particularly in areas such as:

- Education and curriculum
- Special educational needs
- Safeguarding and welfare
- Data analysis
- School improvement

The Headteacher shall normally attend meetings in an advisory capacity.

Other members of the senior leadership team may attend to present reports or provide professional advice as required.

3.2 Chair

The committee shall elect a Chair annually from among its governor members.

The Headteacher may not act as Chair of the committee.

3.3 Clerk

The Governance Professional shall support the committee and will:

- Prepare agendas in consultation with the Chair.
- Circulate meeting papers.
- Attend meetings and record minutes.
- Maintain records of decisions and actions.
- Provide procedural advice and governance support.

4. Term of Office

Committee members shall be appointed annually by the Governing Board.

A member shall cease to hold office if they:

- Resign from the committee;
- Cease to be a governor;
- Become disqualified from governance responsibilities; or
- Are removed by resolution of the Governing Board.

5. Meetings and Quorum

The committee shall meet at least once each school term and more frequently where required.

Additional meetings may be called by:

- The Chair of the Committee; or
- Any two committee members.

Meeting dates shall normally be agreed annually.

Committee papers should be circulated at least five working days before each meeting wherever practicable.

Quorum

The quorum shall be three governors or one half of the appointed membership, rounded up to the nearest whole number, whichever is greater.

No business shall be conducted unless the meeting is quorate.

6. Responsibilities

Quality of Education

The committee shall:

- Monitor standards of teaching, learning and assessment.
- Scrutinise pupil attainment, progress and achievement data.
- Monitor curriculum effectiveness and breadth.
- Review outcomes across all key pupil groups.
- Monitor the quality and impact of interventions designed to improve outcomes.
- Evaluate progress against educational priorities identified within the School Development Plan.
- Receive reports relating to external reviews, inspections and school improvement activities.

Inclusion and Vulnerable Pupils

The committee shall:

- Monitor provision and outcomes for pupils with SEND.
- Monitor provision and outcomes for disadvantaged pupils and those in receipt of Pupil Premium funding.
- Monitor attendance and persistent absence.
- Review the effectiveness of strategies to support vulnerable learners.
- Monitor equality, inclusion and accessibility arrangements.

Safeguarding and Pupil Welfare

The committee shall:

- Receive safeguarding reports from school leaders.
- Monitor the effectiveness of safeguarding arrangements and procedures.
- Review safeguarding audits and associated action plans.
- Monitor behaviour, exclusions and pupil welfare arrangements.

- Provide strategic challenge to ensure safeguarding remains effective throughout the school.

Leadership and Management

The committee shall:

- Monitor progress against the School Development Plan.
- Review the impact of leadership and management on school improvement.
- Monitor arrangements for staff professional development and continuing professional development (CPD).
- Consider reports from governor monitoring visits.
- Review the school's self-evaluation processes and capacity for improvement.
- Monitor preparations for and responses to external inspections.

Governance Effectiveness

The committee shall:

- Support the Governing Board in evaluating its own effectiveness.
- Monitor governor training and development.
- Review governance skills audits and succession planning.
- Promote compliance with the Governors' Code of Conduct.
- Monitor compliance with governance requirements and statutory responsibilities.

7. Policies Within the Committee's Remit

The committee shall review and recommend for approval, as appropriate:

- Child Protection and Safeguarding Policy
- Online Safety Policy
- SEND Policy
- Behaviour Policy
- Attendance Policy
- Early Years Policy
- Equality Information and Objectives
- Pupil Premium Strategy Statement
- Governor Visits Policy/Protocol
- Any other curriculum, safeguarding or standards-related policies delegated by the Governing Board

8. Decision-Making and Voting

Only appointed committee members may vote.

Each member shall have one vote.

Decisions shall be determined by a majority vote of members present.

In the event of an equality of votes, the Chair shall have a casting vote.

Associate members and advisers may contribute to discussions but shall not vote unless specifically authorised by the Governing Board.

9. Reporting to the Governing Board

The Chair of the Performance Standards Committee shall provide a report to the Governing Board following each meeting.

Reports shall include:

- Standards and pupil outcomes.
- School improvement priorities and progress.
- Safeguarding assurances.
- SEND, inclusion and attendance updates.
- Recommendations requiring Governing Board approval.
- Emerging risks and areas requiring further scrutiny.

Minutes of the committee shall be presented to the Governing Board, subject to confidentiality requirements.

10. Authority

The committee is authorised by the Governing Board to:

- Investigate any matter within its remit.
- Request information from school leaders, governors or employees.
- Receive reports, data and evidence necessary to fulfil its responsibilities.
- Access records and documentation required to support its work.
- Seek legal, educational or other professional advice where necessary.
- Establish task-and-finish groups or governor link activities where appropriate.

11. Confidentiality and Conflicts of Interest

Committee members shall:

- Maintain confidentiality regarding sensitive information discussed by the committee.
- Declare any actual, potential or perceived conflicts of interest.
- Withdraw from discussions and decisions where a conflict exists.
- Act in accordance with the Governing Board's Code of Conduct and the Seven Principles of Public Life.

12. Review of Terms of Reference

These Terms of Reference shall be reviewed annually by the Governing Board and updated as necessary to reflect changes in legislation, guidance and governance best practice.

Committee: Performance Standards Committee

Approved by: Governing Board

Date Approved: Septmeber 2026

Chair of Governing Board: Luke Parry

Chair of Performance Standards Committee: Alison Harrison

Review Frequency: Annual

Next Review Date: September 2027